

Self appraisal report Of Public Authority By Auditor

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Sr. No	Details of disclosure	Total Marks	Selected Category by PA	Marks Obtained by PA	Remarks by PA	Auditor Category	Auditor Marks	Auditor Remarks/URL
1.1	Particulars of its organisation, functions and duties[Section 4(1)(b)(i)]							
1.1.1	Name and address of the Organization	1.28	Fully Met	1.28	www.bbmb.gov.in	Fully Met	1.28	https://www.bbmb.gov.in/writereaddata/Portal/General Document/324_1_5_Manual_1_E.pdf
1.1.2	Head of the organization	1.28	Fully Met	1.28	www.bbmb.gov.in	Fully Met	1.28	https://bbmb.gov.in/index.htm
1.1.3	Vision, Mission and Key objectives	1.28	Fully Met	1.28	www.bbmb.gov.in	Fully Met	1.28	https://www.bbmb.gov.in/citizen-charter.htm
1.1.4	Function and duties	1.28	Fully Met	1.28	www.bbmb.gov.in	Fully Met	1.28	https://www.bbmb.gov.in/citizen-charter.htm

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1.2.1	Powers and duties of officers (administrative, financial and judicial)	1.54	Fully Met	1.54	www.bbmb.gov.in	Fully Met	1.54	https://www.bbmb.gov.in/writereaddata/Portal/GeneralDocument/325_1_6_Manual_2_E.pdf
1.2.2	Power and duties of other employees	1.54	Fully Met	1.54	www.bbmb.gov.in	Fully Met	1.54	https://www.bbmb.gov.in/writereaddata/Portal/GeneralDocument/325_1_6_Manual_2_E.pdf
1.2.3	Rules/ orders under which powers and duty are derived and	1.54	Fully Met	1.54	www.bbmb.gov.in	Fully Met	1.54	https://www.bbmb.gov.in/writereaddata/Portal/GeneralDocument/325_1_6_Manual_2_E.pdf

1.2.4	Exercised	1.54	Fully Met	1.54	www.bbmb.gov.in	Fully Met	1.54	https://www.bbmb.gov.in/writereaddata/Portal/GeneralDocument/325_1_6_Manual_2_E.pdf
1.2.5	Work allocation	1.54	Fully Met	1.54	www.bbmb.gov.in	Fully Met	1.54	https://www.bbmb.gov.in/writereaddata/Portal/GeneralDocument/325_1_6_Manual_2_E.pdf
1.3	Procedure followed in decision making process [Section 4(1)(b)(iii)]							
1.3.1	Process of decision making Identify key decision making points	1.54	Fully Met	1.54	www.bbmb.gov.in	Partially Met	0.77	https://www.bbmb.gov.in/writereaddata/Portal/GeneralDocument/326_1_7_Manual_3_E.pdf

1.3.2	Final decision making authority	1.54	Fully Met	1.54	www.bbmb.gov.in	Partially Met	0.77	https://www.bbmb.gov.in/writereaddata/Portal/GeneralDocument/326_1_7._Manual_3_E.pdf
1.3.3	Related provisions, acts, rules etc.	1.54	Fully Met	1.54	www.bbmb.gov.in	Partially Met	0.77	https://www.bbmb.gov.in/writereaddata/Portal/GeneralDocument/326_1_7._Manual_3_E.pdf
1.3.4	Time limit for taking a decisions, if any	1.54	Fully Met	1.54	www.bbmb.gov.in	Partially Met	0.77	https://www.bbmb.gov.in/writereaddata/Portal/GeneralDocument/326_1_7._Manual_3_E.pdf

1.3.5	Channel of supervision and accountability	1.54	Fully Met	1.54	www.bbmb.gov.in	Partially Met	0.77	https://www.bbmb.gov.in/writereaddata/Portal/GeneralDocument/326_1_7._Manual_3_E.pdf
1.4	Norms for discharge of functions[Section 4(1)(b)(iv)]							
1.4.1	Nature of functions/ services offered	1.54	Fully Met	1.54	www.bbmb.gov.in	Fully Met	1.54	https://www.bbmb.gov.in/citizen-charter.htm
1.4.2	Norms/ standards for functions/ service delivery	1.54	Fully Met	1.54	www.bbmb.gov.in	Fully Met	1.54	https://www.bbmb.gov.in/citizen-charter.htm
1.4.3	Process by which these services can be accessed	1.54	Fully Met	1.54	www.bbmb.gov.in	Fully Met	1.54	https://www.bbmb.gov.in/citizen-charter.htm
1.4.4	Time-limit for achieving the targets	1.54	Fully Met	1.54	www.bbmb.gov.in	Fully Met	1.54	https://www.bbmb.gov.in/citizen-charter.htm

1.4.5	Process of redress of grievances	1.54	Fully Met	1.54	www.bbmb.gov.in	Fully Met	1.54	https://www.bbmb.gov.in/citizen-charter.htm
1.5	Rules, regulations, instructions manual and records for discharging functions[Section 4(1)(b)(v)]							
1.5.1	Title and nature of the record/ manual /instruction.	1.92	Fully Met	1.92	www.bbmb.gov.in	Fully Met	1.92	https://www.bbmb.gov.in/writereaddata/Portal/General Document/326_1_7._Manual_3_E.pdf
1.5.2	List of Rules, regulations, instructions manuals and records.	1.92	Fully Met	1.92	www.bbmb.gov.in	Fully Met	1.92	https://www.bbmb.gov.in/writereaddata/Portal/General Document/326_1_7._Manual_3_E.pdf

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1.6.1	Categories of documents	3.85	Fully Met	3.85	www.bbmb.gov.in	Fully Met	3.85	https://www.bbmb.gov.in/writereaddata/Portal/GeneralDocument/328_1_9_Manual_5_E.pdf
1.6.2	Custodian of documents/categories	3.85	Fully Met	3.85	www.bbmb.gov.in	Fully Met	3.85	https://www.bbmb.gov.in/writereaddata/Portal/GeneralDocument/328_1_9_Manual_5_E.pdf
1.7	Boards, Councils, Committees and other Bodies constituted as part of the Public Authority [Section 4(1)(b)(viii)]							
1.7.1	Name of Boards, Council, Committee etc.	0.96	Fully Met	0.96	www.bbmb.gov.in	Fully Met	0.96	https://www.bbmb.gov.in/writereaddata/Portal/GeneralDocument/329_1_10_Manual_6_E.pdf

1.7.2	Composition	0.96	Fully Met	0.96	www.bbmb.gov.in	Fully Met	0.96	https://www.bbmb.gov.in/writeraddata/Portal/GeneralDocument/329_1_10._Manual_6_E.pdf
1.7.3	Dates from which constituted	0.96	Fully Met	0.96	www.bbmb.gov.in	Fully Met	0.96	https://www.bbmb.gov.in/writeraddata/Portal/GeneralDocument/329_1_10._Manual_6_E.pdf
1.7.4	Term/ Tenure	0.96	Fully Met	0.96	www.bbmb.gov.in	Fully Met	0.96	https://www.bbmb.gov.in/writeraddata/Portal/GeneralDocument/329_1_10._Manual_6_E.pdf

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1.12.1	Educational programmes	1.92	Fully Met	1.92	www.bbmb.gov.in	Fully Met	1.92	https://bbmb.gov.in/writereaddata/Portal/GeneralDocument/342_1_23._rti_suo_moto_disclosure_for_more_items-english_updated.pdf
1.12.2	Efforts to encourage public authority to participate in these programmes	1.92	Fully Met	1.92	www.bbmb.gov.in	Fully Met	1.92	https://bbmb.gov.in/writereaddata/Portal/GeneralDocument/342_1_23._rti_suo_moto_disclosure_for_more_items-english_updated.pdf

1.12.3	Training of CPIO/APIO	1.92	Fully Met	1.92	www.bbmb.gov.in	Fully Met	1.92	https://bbmb.gov.in/writereaddata/Portal/GeneralDocument/342_1_23._rti_suo_moto_disclosure_for_more_items-english_updated.pdf
1.12.4	Update & publish guidelines on RTI by the Public Authorities concerned	1.92	Fully Met	1.92	www.bbmb.gov.in	Fully Met	1.92	https://bbmb.gov.in/writereaddata/Portal/GeneralDocument/342_1_23._rti_suo_moto_disclosure_for_more_items-english_updated.pdf
1.13	Transfer policy and transfer orders[F No. 1/6/2011- IR dt. 15.4.2013]							

1.13.1	Transfer Policy And Transfer Orders[F No. 1/6/2011-IR Dt. 15.4.2013]	7.69	Fully Met	7.69	www.bbmb.gov.in	Fully Met	7.69	https://bbmb.gov.in/writereaddata/Portal/GeneralDocument/342_1_23._rti_suo moto_disclosure_for_more_items-english_updated.pdf
Total		97		97		97	92	
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2.1	Budget allocated to each agency including all plans, proposed expenditure and reports on disbursements made etc.[Section 4(1)(b)(xi)]							
2.1.1	Total Budget for the public authority	10	Fully Met	10.00	www.bbmb.gov.in	Fully Met	10.00	https://bbmb.gov.in/writer/adddata/Portal/GeneralDocument/334_1_manual_11_eng_.pdf
2.1.2	Budget for each agency and plan & programmes	10	Fully Met	10.00	www.bbmb.gov.in	Fully Met	10.00	https://bbmb.gov.in/writer/adddata/Portal/GeneralDocument/334_1_manual_11_eng_.pdf

[illegible]

2.2.1	Budget	16.67	Fully Met	16.67	www.bbmb.gov.in	Fully Met	16.67	https://www.bbmb.gov.in/writereaddata/Portal/GeneralDocument/258_1_List_of_Foreign_Tours_of_all_HODs_from_2012.pdf
2.2.2		16.67	Fully Met	16.67	www.bbmb.gov.in	Fully Met	16.67	https://www.bbmb.gov.in/writereaddata/Portal/GeneralDocument/258_1_List_of_Foreign_Tours_of_all_HODs_from_2012.pdf

	Foreign and domestic Tours by ministries and officials of the rank of Joint Secretary to the Government and above, as well as the heads of the Department.- (a) Places visited, (b) The period of visit, (c) The number of members in the official delegation, (d) Expenditure on the visit							
2.2.3		16.67	Fully Met	16.67	www.bbmb.gov.in	Fully Met	16.67	https://www.bbmb.gov.in/award-of-tenders.htm https://bbmb.gov.in/writereaddata/

Information related to procurements-

(a) Notice/tender enquires, and corrigenda if any thereon,

(b) Details of the bids awarded comprising the names of the suppliers of goods/ services being procured, (c) The works contracts concluded – in any such combination of the above- and, (d) The rate/ rates and the total amount at which such procurement or works contract is to be executed.

Portal/GeneralDocument/342_1_23._rti_suo moto_disclosure_for_more_items-english_updated.pdf

2.3

Manner of execution of subsidy programme [Section 4(i)(b)(xii)]

2.3.1	Name of the programme of activity	0	Not Applicable	0		Not Applicable	0	NA
2.3.2	Objective of the programme	0	Not Applicable	0		Not Applicable	0	NA
2.3.3	Procedure to avail benefits	0	Not Applicable	0		Not Applicable	0	NA
2.3.4	Duration of the programme/ scheme	0	Not Applicable	0		Not Applicable	0	NA
2.3.5	Physical and financial targets of the programme	0	Not Applicable	0		Not Applicable	0	NA
2.3.6	Nature/ scale of subsidy /amount allotted	0	Not Applicable	0		Not Applicable	0	NA
2.3.7	Eligibility criteria for grant of subsidy	0	Not Applicable	0		Not Applicable	0	NA

[illegible]

2.5.1	Concessions, permits or authorizations granted by public authority	0	Not Applicable	0		Not Applicable	0	NA
2.5.2	For each concessions, permit or authorization granted - (a) Eligibility criteria, (b) Procedure for getting the concession/ grant and/ or permits of authorizations, (c) Name and address of the recipients given concessions/ permits or authorizations, (d) Date of award of concessions/ permits of authorizations	0	Not Applicable	0		Not Applicable	0	NA
2.6	CAG & PAC paras [F No. 1/6/2011- IR dt. 15.4.2013]							

2.6.1	CAG and PAC paras and the action taken reports (ATRs) after these have been laid on the table of both houses of the parliament.	50	Fully Met	50.00	www.bbmb.gov.in	Fully Met	50.00	https://bbmb.gov.in/writereaddata/Portal/GeneralDocument/342_1_23._rti_suo_moto_disclosure_for_more_items-english_updated.pdf
Total		150	150			150	150	

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3.1	Particulars for any arrangement for consultation with or representation by the members of the public in relation to the formulation of policy or implementation there of [Section 4(1)(b)(vii)] [F No 1/6/2011-IR dt. 15.04.2013]							
3.1.1	Relevant Acts, Rules, Forms and other documents which are normally accessed by citizens	12.5	Fully Met	12.50	www.bbmb.gov.in	Fully Met	12.50	https://bbmb.gov.in/writereaddata/Portal/GeneralDocument/327_1_8.__Manual_4_E.pdf

3.1.2	Arrangements for consultation with or representation by - (a) Members of the public in policy formulation/ policy implementation, (b) Day & time allotted for visitors, (c) Contact details of Information & Facilitation Counter (IFC) to provide publications frequently sought by RTI applicants	12.5	Fully Met	12.50	www.bbmb.gov.in	Fully Met	12.50	https://bbmb.gov.in/writereaddata/Portal/GeneralDocument/327_1_8.__Manual_4_E.pdf
3.1.3	Public-private partnerships (PPP)- Details of Special Purpose Vehicle (SPV), if any	0	Not Applicable	0		Not Applicable	0	NA

3.1.4	Public-private partnerships (PPP)- Detailed project reports (DPRs)	0	Not Applicable	0		Not Applicable	0	NA
3.1.5	Public-private partnerships (PPP)- Concession agreements.	0	Not Applicable	0		Not Applicable	0	NA
3.1.6	Public-private partnerships (PPP)- Operation and maintenance manuals	0	Not Applicable	0		Not Applicable	0	NA
3.1.7	Public- private partnerships (PPP) - Other documents generated as part of the implementation of the PPP	0	Not Applicable	0		Not Applicable	0	NA

3.1.8	Public-private partnerships (PPP) - Information relating to fees, tolls, or the other kinds of revenues that may be collected under authorisation from the government	0	Not Applicable	0		Not Applicable	0	NA
3.1.9	Public-private partnerships (PPP) - Information relating to outputs and outcomes	0	Not Applicable	0		Not Applicable	0	NA
3.1.10	Public- private partnerships (PPP) - The process of the selection of the private sector party (concessionaire etc.)	0	Not Applicable	0		Not Applicable	0	NA

3.1.11	Public-private partnerships (PPP) - All payment made under the PPP project	0	Not Applicable	0		Not Applicable	0	NA
3.2	Are the details of policies / decisions, which affect public, informed to them[Section 4(1) (c)]							
3.2.1	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Policy decisions/ legislations taken in the previous one year	16.67	Fully Met	16.67	www.bbmb.gov.in	Fully Met	16.67	https://bbmb.gov.in/public-notices.htm

3.2.2	Publish all relevant facts while formulating important policies or announcing decisions which affect public to make the process more interactive - Outline the Public consultation process	16.67	Fully Met	16.67	www.bbmb.gov.in	Fully Met	16.67	https://bbmb.gov.in/public-notices.htm
3.2.3		16.67	Fully Met	16.67	www.bbmb.gov.in	Fully Met	16.67	https://bbmb.gov.in/public-notices.htm

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3.4.1	Information manual/handbook available in Electronic format	25	Fully Met	25.00	www.bbmb.gov.in	Fully Met	25.00	https://bbmb.gov.in/rti.htm
3.4.2	Information manual/handbook available in Printed format	25	Fully Met	25.00	www.bbmb.gov.in	Fully Met	25.00	https://bbmb.gov.in/rti.htm
3.5	Whether information manual/ handbook available free of cost or not [Section 4(1)(b)]							
3.5.1	List of materials available Free of cost	25	Fully Met	25.00	www.bbmb.gov.in	Fully Met	25.00	https://bbmb.gov.in/rti.htm
3.5.2	List of materials available At a reasonable cost of the medium	25	Fully Met	25.00	www.bbmb.gov.in	Fully Met	25.00	https://bbmb.gov.in/rti.htm
Total		225		225		225	225	
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4.1	Language in which Information Manual/Handbook Available [F No. 1/6/2011-IR dt. 15.4.2013]							
4.1.1	English	14.29	Fully Met	14.29	www.bbmb.gov.in	Fully Met	14.29	https://bbmb.gov.in/rti.htm
4.1.2	Vernacular/ Local Language	14.29	Fully Met	14.29	www.bbmb.gov.in	Fully Met	14.29	https://bbmb.gov.in/rti-hi.htm
4.2	When was the information Manual/Handbook last updated?[F No. 1/6/2011-IR dt 15.4.2013]							
4.2.1	Last date of Annual updation	28.57	Fully Met	28.57	19.05.2021	Fully Met	28.57	https://bbmb.gov.in/index.htm
4.3	Information available in electronic form[Section 4(1)(b)(xiv)]							
4.3.1	Details of information available in electronic form	9.52	Fully Met	9.52	www.bbmb.gov.in	Fully Met	9.52	https://bbmb.gov.in/index.htm

4.3.2	Name/ title of the document/record/ other information	9.52	Fully Met	9.52	www.bbmb.gov.in	Fully Met	9.52	https://bbmb.gov.in/index.htm
4.3.3	Location where available	9.52	Fully Met	9.52	www.bbmb.gov.in	Fully Met	9.52	https://bbmb.gov.in/index.htm
4.4	Particulars of facilities available to citizen for obtaining information[Section 4(1)(b)(xv)]							
4.4.1	Name & location of the faculty	7.14	Fully Met	7.14	www.bbmb.gov.in	Fully Met	7.14	https://bbmb.gov.in/writereaddata/Portal/GeneralDocument/322_1_4._Procedure_for_request_to_information_E.pdf https://bbmb.gov.in/writereaddata/Portal/GeneralDocument/321_1_3._guide_eng-converted.pdf

4.4.2	Details of information made available	7.14	Fully Met	7.14	www.bbmb.gov.in	Fully Met	7.14	https://bbmb.gov.in/writereaddata/Portal/GeneralDocument/322_1_4._Procedure_for_request_to_Information_E.pdf https://bbmb.gov.in/writereaddata/Portal/GeneralDocument/321_1_3._guide_eng-converted.pdf
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4.5.1	Grievance redressal mechanism	3.57	Fully Met	3.57	www.bbmb.gov.in	Fully Met	3.57	https://bbmb.gov.in/citizen-charter.htm
4.5.2	Details of applications received under RTI and information provided	3.57	Fully Met	3.57	www.bbmb.gov.in	Fully Met	3.57	https://www.bbmb.gov.in/writereaddata/Portal/GeneralDocument/317_1_RTI_Return_Yearly_2020-21_eng_pdf.pdf
4.5.3	List of completed schemes/ projects/ Programmes	3.57	Fully Met	3.57	www.bbmb.gov.in	Partially Met	1.79	Consolidated list should be provided under RTI section.
4.5.4	List of schemes/ projects/ programme underway	3.57	Fully Met	3.57	www.bbmb.gov.in	Partially Met	1.79	Consolidated list should be provided under RTI section.

4.5.5	Details of all contracts entered into including name of the contractor, amount of contract and period of completion of contract	3.57	Fully Met	3.57	www.bbmb.gov.in	Fully Met	3.57	https://bbmb.gov.in/award-of-tenders.htm
4.5.6	Annual Report	3.57	Fully Met	3.57	www.bbmb.gov.in	Fully Met	3.57	https://www.bbmb.gov.in/reports.htm
4.5.7	Frequently Asked Question (FAQs)	3.57	Fully Met	3.57	www.bbmb.gov.in	Fully Met	3.57	https://bbmb.gov.in/writereaddata/Portal/GeneralDocument/340_1_21_Manual_17E.pdf

4.5.8	Any other information such as - (a) Citizen's Charter, (b) Result Framework Document (RFD), (c) Six monthly reports on the , (d) Performance against the benchmarks set in the Citizen's Charter	3.57	Fully Met	3.57	www.bbmb.gov.in	Fully Met	3.57	https://bbmb.gov.in/writereaddata/Portal/GeneralDocument/340_1_21_Manual_17E.pdf
4.6	Receipt & Disposal of RTI applications & appeals [F.No 1/6/2011-IR dt. 15.04.2013]							
4.6.1	Details of applications received and disposed	14.29	Fully Met	14.29	www.bbmb.gov.in	Partially Met	7.15	Information related to disposed applications is not provided.
4.6.2	Details of appeals received and orders issued	14.29	Fully Met	14.29	www.bbmb.gov.in	Partially Met	7.15	Information related to order issued is not provided.

4.7	Replies to questions asked in the parliament[Section 4(1)(d)(2)]							
4.7.1	Details of questions asked and replies given	28.57	Fully Met	28.57	www.bbmb.gov.in	Fully Met	28.57	https://bbmb.gov.in/writereaddata/Portal/GeneralDocument/342_1_23._rti_suo_moto_disclosure_for_more_items-english_updated.pdf
Total		200		200		200	182	

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5.1	Such other information as may be prescribed [F.No. 1/2/2016-IR dt. 17.8.2016, F No. 1/6/2011-IR dt. 15.4.2013]							
5.1.1	Name & details of - (a) Current CPIOs & FAAs, (b) Earlier CPIO & FAAs from 1.1.2015	20	Fully Met	20.00	www.bbmb.gov.in	Fully Met	20.00	https://bbmb.gov.in/writereaddata/Portal/GeneralDocument/330_1_11._Manual_7E_eng_final.pdf
5.1.2	Details of third party audit of voluntary disclosure -(a) Dates of audit carried out , (b) Report of the audit carried out	20	Fully Met	20.00	March-2020	Fully Met	20.00	https://www.bbmb.gov.in/writereaddata/Portal/GeneralDocument/364_1_Audit_report_2019-20.pdf

5.1.3	Appointment of Nodal Officers not below the rank of Joint Secretary/ Additional HoD - (a) Date of appointment , (b) Name & Designation of the officers	20	Fully Met	20.00	www.bbmb.gov.in	Fully Met	20.00	https://bbmb.gov.in/writer/readdata/Portal/GeneralDocument/330_1_11._Manual_7E_eng_final.pdf
5.1.4	Consultancy committee of key stakeholders for advice on suo-motu disclosure - (a) Dates from which constituted, (b) Name & Designation of the officers	20	Partially Met	10.00	Due to change in Management being expedited.	Partially Met	10.00	Information may be uploaded.

5.1.5	Committee of PIOs/FAAs with rich experience in RTI to identify frequently sought information under RTI - (a) Dates from which constituted, (b) Name & Designation of the Officers	20	Partially Met	10.00	Due to change in Management being expedited.	Partially Met	10.00	Information may be uploaded.
Total		100		80		100	80	

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[illegible]

6.2.1	Whether STQC certification obtained and its validity	12.5	Fully Met	12.50	www.bbmb.gov.in	Fully Met	12.50	https://www.bbmb.gov.in/writereaddata/Portal/Images/pdf/STQC.pdf
6.2.2	Does the website show the certificate on the Website?	12.5	Fully Met	12.50	www.bbmb.gov.in	Fully Met	12.50	https://www.bbmb.gov.in/writereaddata/Portal/Images/pdf/STQC.pdf
Total		50		50		50	50	
Previous (/question/auditor-transparency-viewing-report-pa-wise?year=2021&pa=860&id=5)								