


	<b>Bhakra Beas Management Board</b> <b>Right To Information Act</b> <b>2005</b> <b>Procedure for Request to Information</b>			
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<b>1.</b>	<b>What is the Application Procedure for requesting information?</b>
	<ul style="list-style-type: none"> <li>I. Apply in writing or through electronic means in English or Hindi to the PIO or APIO, specifying the particulars of the information sought for.</li> <li>II. Reason for seeking information are not required to be given;</li> <li>III. Pay Rs. 10 (Ten) as application fee by way of cash against proper receipt or by demand draft or banker's cheque payable to the Accounts Officer of BBMB. <ul style="list-style-type: none"> <li>a. Applicant can seek review of the decision on fees charged by the PIO by applying to the appropriate Appellate Authority;</li> <li>b. No fees will be charged from people living below the poverty line</li> </ul> </li> <li>IV. Indicate the postal address/ contact number where PIO can send the information / rough cost estimate (if involved) or any other query relevant to the case.</li> <li>V. In case the Citizen is handicapped or sensory disabled PIO shall provide assistance to enable access to the information, including providing assistance as may be appropriate for inspection.</li> </ul>
<b>2.</b>	<b>What is the time limit to get the information?</b>
	<ul style="list-style-type: none"> <li>I. 30 days from the date of application</li> <li>II. 48 hours for information concerning the life and liberty of a person</li> <li>III. 5 days shall be added to the above response time, in case the application for information is given to Assistant Public Information Officer.</li> <li>IV. If the interests of a third party are involved then time limit will be 40 days (maximum period + time given to the party to make representation).</li> <li>V. Failure to provide information within the specified period is a deemed refusal.</li> <li>VI. <b>Applicant shall be provided information free of cost if the PIO fails to comply with the prescribed time limit.</b></li> </ul>
<b>3.</b>	<b>What could be the ground for rejection?</b>
	<ul style="list-style-type: none"> <li>I. If it is covered by exemption from disclosure. (S.8)</li> <li>II. If it infringes copyright of any person other than the State. (S.9)</li> <li>III. If it is specifically barred under rules enacted by the appropriate Government or Competent authority as per the Act.</li> </ul>

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